PROSPECTUS –CUM- APPLICATION FORM

2017-19

D. Ed. Special Education (Visual Impairment)

Recognized by:

Rehabilitation Council of India

**National Institute for the Empowerment of Persons with Visual Disabilities - Regional Centre**

(An Autonomous Body, Ministry of Social Justice & Empowerment,

Govt. of India)

522, Trunk Road, Poonamallee, Chennai – 56.

1. INTRODUCTION

This brochure intends to provide a brief introduction to the Institute and its activities. A brief description of Diploma Education- Special Education (Visual Impairment) (D.Ed. SE. (VI) course commencing from the forthcoming academic session i.e. 2017-19 at its Campus is also given in this booklet. Further, the rules relating to the admission to this course and other related information are explained.

2. A WORD ABOUT THE INSTITUTE

The National Institute for the Empowerment of Persons with Visual Disabilities (NIEPVD) owes its origin to St. Dunstan’s Hostel for the War Blinded established in 1943, which offered a basic set of rehabilitation services to the soldiers blinded in the World War II. In January 1950, the Ministry of Education, Government of India took over the St. Dunstan’s Hostel and renamed it as the Training Centre for the Adult Blind. In the same year, the Government established the Training Centre for the Adult Blind to ensure reintegration of blind soldiers including other persons in the world of work. In 1951, the Government established Central Braille Press; in 1952, Workshop for the Manufacturing of Braille Appliances; in 1954, Sheltered Workshop; in 1957, Training Centre for the Adult Blind Women and in 1959, Model School for Blind Children. In 1963, National Library for the Print Handicapped was established out of which National Talking Book Library was carved out in the year 1990. On integration of all the Units in 1967, the Government established National Centre for the Blind (NCB). This Centre was further upgraded as National Institute for the Visually Handicapped on 2nd July, 1979 and finally in October 1982, it was registered under the Societies Registration Act, 1860 and gained the status of an autonomous body.

The NIEPVD has its Headquarters at 116, Rajpur Road, Dehradun Uttarakhand with one Regional Centre at Chennai (Tamil Nadu) established in 1988 and two Regional Chapters at Kolkata (West Bengal.) and Secunderabad (Andhra Pradesh) established in the year 1997. The Institute also coordinates and supervises Composite Regional Centre for Persons with Disabilities, Sundernagar (Himachal Pradesh) established in the year 2001.

3. DEPARTMENT OF SPECIAL EDUCATION AND DISABILITY STUDIES

The Department conducts degree, diploma and certificate level courses in special education, orientation and mobility, refresher/orientation courses for field functionaries, service providers, policy makers and parents of the visually impaired children. Some of these courses are being conducted at the Institute’s Headquarters; Regional Centre, Chennai; Regional Chapters, Secunderabad & Kolkata and CRC, Sundernagar while others are being conducted in collaboration with State Governments and reputed NGOs in the field of visual disability either with full or partial funding.

The Institute’s Department of Special Education is a shining example of academic excellence. Its alumni are rendering services to the visually impaired school children and trainee teachers across the length and breadth of the country. Many are serving in country’s leading Universities and have been instrumental in promoting research relating to various aspects of education of children and youth with visual impairment. Since its inception (1984), the department has trained over 7612 teachers and mobility instructors which comprise approximately 71% of the trained teachers for the blind available in the country.

4. COURSE OFFERED

Diploma in Education - Special Education (Visual Impairment) a two year diploma programme recognized by Rehabilitation Council of India, New Delhi.

5. Objectives of the Programme

The D.Ed. SE (VI) Programmes aims to develop professionals for special education within a broad framework of education in the present context. The course will enable pre-service teachers to acquire knowledge, develop competencies and practice skills to impart education to children with disabilities.

The general objective of the course is to prepare special teachers at primary to elementary levels to serve in the following settings:

i) Special schools

ii) Inclusive schools

iii) Home based programme

**6. ELIGIBILITY**

The conditions of eligibility for admission to D.Ed. SE (VI) programme will be as follows;

1. At least 50% marks in aggregate in the qualifying examination i.e. (10+2)
2. SC/ST/Disabled candidates will be allowed a relaxation of 5% marks

**7. DURATION**

The duration of the D.Ed. SE (VI) programme shall be Two Years- 220 days consisting of 1320 hours each year thus having a total of 2640 hours for theory and practicum.

8. STRUCTURE OF THE PROGRAMME:

The structure of the programme D. Ed. Special Education (Visual Impairment) spread over four semester is as follows:

Theory papers and Marks

|  |  |  |
| --- | --- | --- |
| **Semester -I** |  |  |
| **I** | Introduction to Disabilities (Common Paper) | 75 Marks |
| **II** | Implications of Visual Impairment | 75 Marks |
| **III** | Teaching of Expanded Core Curriculum | 75 Marks |
| **IV** | Pedagogy of Environment Science (EVS) and Social Science Education | 75 Marks |
|  |  |  |
| **Semester –II** |  |  |
| **V** | Educational Psychology | 75 Marks |
| **VI** | Education of Children with Low Vision | 75 Marks |
| **VII** | Pedagogy of Science Education | 75 Marks |
|  |  |  |
| **Semester –III** |  |  |
| **VIII** | Education in Emerging Indian Society and School Administration | 75 Marks |
| **IX** | Education of Visually Impaired Children with Additional Disabilities | 75 Marks |
| **X** | Pedagogy of Hindi/State Language and English Education | 75 Marks |
| **Semester -IV** |  |  |
| **XI** | Inclusive Education for Children with Disabilities | 75 Marks |
| **XII** | Early Childhood Care and Education (Visual Impairment) | 75 Marks |
| **XIII** | Pedagogy of Mathematics Education | 75 Marks |
| **PRACTICUM** |  |  |
| **Semester -I** |  |  |
| **I** | English Braille | 100 Marks |
| **II** | Orientation and Mobility | 50 Marks |
| **III** | Use of Special Appliances | 75 Marks |
| **IV** | Practice Teaching | 100 Marks |
| **Semester –II** |  |  |
| **I** | Braille—Hindi/State language | 100 Marks |
| **II** | Orientation and Mobility | 100 Marks |
| **III** | Preparation of low cost TLM | 100 Marks |
| **IV** | Practice Teaching | 100 Marks |
| **V** | Information and communication technology | 50 Marks |
| **Semester –III** |  |  |
| **I** | Braille |  |
| **II** | Use of Special Appliances | 100 Marks |
| **III** | Orientation and Mobility | 50 Marks |
| **IV** | Preparation of Teaching Learning Material | 60 Marks |
| **V** | Practice Teaching | 60 Marks |
| **VI** | Project Work | 60 Marks |
| **VII** | Preparation of Tactile/Audio Maps | 75 Marks |
| **Semester –IV** |  |  |
| **I** | Practice Teaching |  |
| **II** | Teaching of Expanded Core Curriculum (ECC) Skills | 60 Marks |
| **III** | Braille | 60 Marks |
| **IV** | Use of Special Appliances | 80 Marks |
| **V** | Teaching and organizing co-curricular activities for visually impaired children | 100 Marks |
| **VI** | Community Work | 50 Marks |

**9. FEE STRUCTURE**

**Tuition Fee: Rs. 11,000/- (Per year)**

**Library Security: Rs. 2,000/- (Refundable)**

**(Examination & other fees as per RCI Norms)**

**10. REFUNDS**

In the event of the candidate withdrawing from the programme, the entire fee and deposits paid at the time of admission will stand forfeited and in addition, any sum spent by the Institute in training the candidate shall be refunded to the Institute by the candidate as per the Institute’s terms and conditions.

**11. SELECTION CRITERIA**

The candidates will be selected on the basis of merit. The merit will be prepared by taking into account the following:

|  |  |  |
| --- | --- | --- |
| S.No. | Particular | Weightage |
| 1 | Weightage in the Qualifying Examination   1. 50% to less than 60% = 50 2. 60% to less than 75% = 55 3. More than 75 % = 60 | 60 |
| 2. | Participation in Sports Activities   1. International – 10 b. National – 08 2. State – 06 d. District Level- 04 | 10 |
| 3 | Applicant with Disability | 10 |
| 4 | Parents/Sibling of Children with Disability | 05 |
| 5 | Interview\* | 15 |
| Total | | 100 |

**\* The candidate will be interviewed about general and disability awareness, language ability and communication skills and knowledge of the teaching subject.**

**12. DATE AND PLACE OF INTERVIEW**

The interview will be conducted by the National Institute for the Empowerment of Persons with Visual Disabilities – Regional Centre, 522, Trunk Road, Poonamallee, Chennai-600 056 at 10 AM on 22nd June 2017.

**13. RESERVATION**

Reservation policy as laid down by the Government of India will be followed for selection of the candidates.

**14. DISPLAY OF LIST FOR SELECTED CANDIDATES**

The final list of selected candidates will be displayed on the website of the Institute www.nivh.gov.in. and its notice board on 27th June 2017.

**15. HOSTEL ACCOMMODATION**

Institute has hostel facility only for women and physically handicapped candidates provided required space is available in the respective hostels. The hostel fee for non disabled female candidates is Rs. 1,500/- per month. Candidates with disabilities who are not receiving any scholarship/financial assistance from any source will be charged Rs. 500/- per month. Those receiving any financial aid will be liable to pay full charges towards boarding and lodging i.e. Rs. 1,500/- per month.

The hostel fee will be charged in two installments. The first installment covering first year is to be paid at the time of admission. An amount of Rs. 2,000/- is fixed as caution money, which will be refunded at the end of successful completion of the course after adjusting the loss/damages in hostel’s/institute’s property if any.

**16. SCHEDULE OF THE ACTIVITIES**

|  |  |  |
| --- | --- | --- |
| S.No. | Activity | Tentative Dates |
| 1 | Advertisement in Newspaper | 27thApril 2017 |
| 2 | Sale of Prospectus-cum-Application form | 25th April to 25th May 2017 |
| 3 | Last date for receiving application form | 30th May 2017 |
| 4 | Interview for the Qualified Candidates | 22nd June 2017 |
| 5 | Display of List of Selected Candidates | 27th June 2017 |
| 6 | Date of Admission | 28th June to 3rd July 2017 |
| 7 | Date of Commencement of the classes | 4th July 2017 |

**17. MODE OF SALE OF PROSPECTUS CUM APPLICATION FORM BY HAND OR POST**

The Prospectus cum Application Form can be obtained by persons on payment of Rs. 350/- (Rupee Three Hundred Fifty only) for General Category/OBC candidates and Rs. 200/- (Rupees Two Hundred only) for SC/ST/PH candidates, in cash or by the bank draft drawn in favour of **Regional Director, N.I.V.H - Regional Centre payable at Chennai** on all working days during office hours from 9.00 A.M. to 5.00 P.M. If the Prospectus-Cum-Application Form is required by post, an extra amount of Rs. 50/- (Rs. Fifty only) shall have to be paid. The Institute shall not be responsible for the delay or damage or loss, if any, during the transit of prospectus. The Institute shall dispatch the Prospectus containing application form within 3 days from the receipt of the request. Prospectus cum Application Form can be downloaded from the homepage of the institute’s website **www.nivhrc-chen.org** by clicking Prospectus cum Application Form. The downloaded filled in application form should accompany the prescribed fee through demand draft in favour of Regionl Director, NIVH - Regional Centre payable at Chennai. The application form meant for SC/ST/Disabled candidates, if used by general candidates, will be rejected forthwith. The filled-in-application form completed in all respects should reach on or before the last date of receipt of application form at the following address:

**The Regional Director,**

**National Institute for the Empowerment of Persons with Visual Disabilities – Regional Centre**

**522, Trunk Road, Poonamallee, Chennai – 600056.**

The envelope of the letter requesting the Prospectus must be subscribed at the left top corner as “Request for Prospectus-Cum-Application Form for D.Ed. Special Education (V.I)”. The name and address of the candidate and course must be clearly written on the back side of the demand draft. The amount once remitted shall not be refunded under any circumstances. The candidates wishing to obtain Application Form through post must also send a self addressed envelope of A4 size

**18. SUBMISSION OF FILLED IN APPLICATION FORM**

The filled in application form completed in all respects should be submitted either in person or by registered post/speed post/courier/messenger so as to reach **The Regional Director,**

**National Institute for the Empowerment of Persons with Visual Disabilities – Regional Centre, 522, Trunk Road, Poonamallee, Chennai – 600056,**  on or before the last date of submission of application form during office hours .

(i) The Application form incomplete in any respect will be summarily rejected without assigning any reason.

(ii) The photograph affixed on the application form should be attested by a Gazetted Officer/Principal of the school/college.

(iii) No request for change of address will be entertained until the admissions are finalized.

(iv) Always quote your acknowledgement slip no. for any correspondence with the Institute.

(v) Signature of the candidate should not be in capital letters. It should be in his/her own running handwriting. Application with signature in capital letters will be summarily rejected.

**19. DIPLOMA AWARDED**

On successful completion of the programme within the stipulated period, the Institute will issue mark sheet and diploma under their own seal on the behalf of Rehabilitation Council of India.

20. GENERAL RULES

(i) The number of seats in D.Ed. SE (VI) is 30

(ii) The medium of instruction will be in English and Telugu only.

(iii) Those awaiting result may also apply. However, they will be required to submit their marks

statement at the time of admission.

(iv) The Institute reserves the right to reject the application of candidate at any stage if his/her

application is found to be incomplete.

(v) The candidates should bring their original certificates at the time of admission. Failure to produce these will lead to forfeiture of chance for admission. Those who have deposited their original in any other Institute/University/College/Organization should bring a letter to this effect from such body with him/her at the time of admission. Otherwise, he/she will forfeit his/her right for admission.

(vi) The NIEPVD will not be responsible for non-receipt of application/enclosures within the notified date and time for any reason whatsoever including postal delay.

(vii) The candidates should preserve acknowledge slip till the time of admission.

(viii) The candidates should scrupulously follow the rules of discipline and code of conduct as per

the rules framed by the NIVH from time to time.

(ix) Ragging in any form within and outside the campus is strictly prohibited. Violation will attract severe disciplinary action as per the law of the land and may attract penalty of expulsion from the Institute and lodging of case under Indian Penal Code and Criminal Procedure Code.

(x) The candidates admitted to hostel facility should follow the hostel rules framed from time to time and should maintain utmost discipline, decency and decorum in their behaviour with the staff, co-workers, co-students and the hostel wardens.

(xi) **The student must attend classes regularly. 80% attendance in theory and 90% in practical classes separately is compulsory to appear in the examinations**.

(xii) Failure to maintain required percentage of attendance, leaving classes/absenting from the Institute without prior permission will lead to expulsion from the Institute.

21. IMPORTANT INFORMATION

The candidate should report at the NIEPVD Regional Centre. on the date and time notified for admission. The allotment of seat to the candidate will be made on merit basis. At the time of reporting for admission, the candidate shall produce the original certificates and one set of attested photo copies thereof. A candidate, who fails to appear in person on the notified date and time for admission irrespective of any reason, shall forfeit his/her claim for a seat. A candidate who is allotted a seat will be required to pay the prescribed fees at the time of admission. If he/she fails to pay the fee, the seat may be allotted to the next candidate in the merit list.

The decision of the Director of the Institute shall be final and binding in all matters relating to discipline in the programme and in hostel.

22. DOCUMENTS REQUIRED IN ORIGINAL AT THE TIME OF ADMISSION

1. Original acknowledgement slip
2. Proof of date of birth (Secondary School/Matriculation Certificate) issued by the examination board.
3. Certificate and mark sheet of qualifying examination issued by the board/ university/institution.
4. Conduct and Character certificate from the head of the institution from where the qualifying examination was passed or from the gazetted officer.
5. Certificate of Medical fitness to be signed by a registered Medical Practitioner.
6. SC/ST/OBC/PH certificate from appropriate authorities on the basis of which reservation is claimed.
7. Disability certificate of the child/ sibling on the basis of which admission is sought.

h) Aadhar Card